**JAF SELF-RELIANCE MODULE QUESTIONNAIRE**

This questionnaire can be utilised by UNHCR and WFP Country Offices for gathering information to develop new programmes (or modify existing ones) with a particular emphasis on the livelihoods and resilience of refugees and forcibly displaced individuals.

This questionnaire enables the collection of **primary data** that complements the information available from other dedicated secondary sources at the three levels of analysis (**national, community, and household**) with a specific focus on self-reliance. The questions included in this questionnaire are complementary to the qualitative and quantitative questions included in the JAF core module.

This questionnaire needs to be tailored to the specific context. Before commencing the revision of this questionnaire, please investigate the **secondary data** **sources** as mentioned in the 'Self-Reliance Module Excel file' [[JAF - Self-Reliance module\_new excel format.xlsx](https://unhcr365.sharepoint.com/:x:/r/teams/DRS-UNHCRWFPAF/Shared%20Documents/General/Livelihoods%20add-on%20module/JAF%20add-on%20module%20package/JAF%20-%20Self-Reliance%20module_new%20excel%20format.xlsx?d=wb822d9fae2ba46609fe845abf640aa76&csf=1&web=1&e=8u1eN4). If these secondary data are either unavailable or outdated, the Excel file provides corporate questions that should be included in order to gather this information.

Table of Contents

[NATIONAL LEVEL QUESTIONS 2](#_Toc149313610)

[1. Legal framework 2](#_Toc149313611)

[2. Availability of partners 4](#_Toc149313612)

[COMMUNITY LEVEL QUESTIONS 5](#_Toc149313614)

[3 AVAILABILITY OF SERVICES 5](#_Toc149313615)

[4 ECONOMIC CHARACTERISTICS 8](#_Toc149313616)

[HOUSEHOLD LEVEL QUESTIONS 10](#_Toc149313617)

[6. FOOD PRODUCTION 10](#_Toc149313618)

[7. ASSET OWNERSHIP & PRODUCTIVITY 10](#_Toc149313619)

[8. ACCESS TO SERVICES 12](#_Toc149313620)

[9. ECONOMIC PLANS 15](#_Toc149313621)

[10. CHALLENGES AND FEARS 15](#_Toc149313622)

# NATIONAL LEVEL QUESTIONS

Data collection methodology: Key Informant Interviews

Target groups: Ministries, Policy actors, Refugees and Host Communities Focal Points, Livelihoods/Programs Experts

## Legal framework

* 1. Access to land, water and services for agriculture purposes – **explore secondary data sources in the excel file.**
     1. **Do {refugees} have legal right to access agri-related public services (agri-inputs, fuel, etc; extension services, early warning information sharing, etc.)?**
        1. **If yes, are these services accessible for free by {refugees}?**

○ Yes ○ No ○ Don’t know

* + - 1. **If no, is there any subsidy available accessible by {refugees}?**

○ Yes ○ No ○ Don’t know

* 1. Access to work **- explore secondary data sources in the excel file.**
     1. **Is availability of work permits for refugees in the country capped?**

○ Yes ○ No ○ Don’t know

* + 1. **How much does it cost to get a work permit on average?** |\_\_\_\_\_\_\_|
    2. **What is the average length of a work permit in months?**

○ equal or less than 6 months

○ equal or less than 12 months

○ longer than 12 months

* + 1. **Is the work permit accessible for all refugees independently from the country of origin?**

○ Yes ○ No ○ Don’t know

* + 1. **Does obtaining a work permit imply losing the refugee status?**

○ Yes ○ No ○ Don’t know

* + 1. **On accessing work at a distance and work that requires driving skills, can {refugees} obtain the driving licence?**

○ Yes ○ No ○ Don’t know

* + 1. **In the formal employment, is working hours flexibility legally recognized?**

○ Yes ○ No ○ Don’t know

* + - 1. **If yes, have {refugees} access to this right?**

○ Yes ○ No ○ Don’t know

* + 1. **Is there any agreement with international organizations (World Bank, International Monetary Fund – IMF) saying that the country needs to meet certain work permit quotas to unlock international funds?**

○ Yes ○ No ○ Don’t know

* 1. Freedom of movement **– explore secondary data sources in the excel file.**
  2. **Rig**ht to self-organization and association **– explore secondary data sources in the excel file.**
     1. **Do {refugees} in the country have the freedom of association, the right to register community-based organisations etc.?**

○ Yes ○ No ○ Don’t know

* 1. Access to financial services **– explore secondary data sources in the excel file.**
  2. Access to information and communication **– explore secondary data sources in the excel file.**

1.6.1 **How would you rate electricity stability in your host country from 1 to 5?**

Bad | ○ 1 ○ 2 ○ 3 ○ 4 ○ 5| Good

1.6.2 **Are there relevant differences in terms of electricity’s stability between rural and urban contexts?**

○ Yes ○ No ○ Don’t know

1.6.3 **How would you rate internet stability in your host country from 1 to 5?**

Bad | ○ 1 ○ 2 ○ 3 ○ 4 ○ 5| Good

* 1. Policies in place for socio-economic inclusion of refugees **– explore secondary data sources in the excel file.**

1.7.1 **Are there any policies in place in the host country affecting refugees' socio-economic integration?**

○ Yes ○ No ○ Don’t know

1.7.1.1 **If yes, please explain them one by one along their impact on refugees: \_\_\_\_**

1.7.2 **What are the key stakeholders in charge of the socio-economic integration of refugees?\_\_\_\_\_\_\_\_\_**

1.7.3 **Is the host country legal framework inclusive of {refugees} in the employment market?**

○ Yes ○ No ○ Don’t know

1.7.4 **Please further expand on the level of inclusiveness of host country legal framework:\_\_\_\_\_\_\_\_\_\_\_\_**

1.7.5 **Are there specificities in terms of refugees’ inclusiveness according to their country of origin?**

○ Yes ○ No ○ Don’t know

1.7.6 **Are there cooperation agreements between the host country and other states on refugees’ socio-economic integration?**

○ Yes ○ No ○ Don’t know

* + - 1. **If yes, what are the main features of this collaboration?\_\_\_\_\_\_**

## Availability of partners

* 1. Presence of development/governmental/private actors working or willing to work with refugees.

* + 1. **Donor/humanitarian actors:**
       1. What are the main funding agencies supporting refugees’ integration/self-reliance?\_\_\_\_
       2. What are the main UN agencies supporting refugees’ integration/self-reliance?\_\_\_\_
       3. What are the main NGOs and civil society actors supporting refugees’ integration/self-reliance?\_\_\_
    2. **Governmental actors:**
       1. **Are there any governmental actors providing services to refugees in your context?**

○ Yes ○ No ○ Don’t know

2.1.2.1.1 **If Yes, please list them:\_\_\_\_\_**

2.1.2.2 **Which local political actors are known for opposing support to refugees?**

|\_| parties. |\_| tribes. |\_| Government branches. |\_| other.

2.1.2.2.1 **If Other, please specify.**

**2.1.3 Private actors:**

2.1.3.1 **Are there any private actors working with refugees in your context?**

○ Yes ○ No ○ Don’t know

2.1.3.1.1 **If yes, please list them:\_\_\_\_**

2.1.3.2 **Are there any private actors not working with refugees in your context but willing to?**

○ Yes ○ No ○ Don’t know

2.1.3.2.1 **If yes, please list them:\_\_\_\_**

2.1.3.2.2 **If not willing to, why?**

# COMMUNITY LEVEL QUESTIONS

Data collection methodology: Key Informant Interviews, Focus Group Discussions

Target groups: refugees and host communities, community leaders, thematic experts

1. AVAILABILITY OF SERVICES
   1. Financial services providers (formal and informal)

3.1.1 **Are there any formal or informal financial services provider(s) accessible for {refugees}?**

○ Yes ○ No ○ Don’t know

3.1.1.1 **If yes, what are they and what do they provide to refugees? \_\_\_\_\_\_\_\_\_\_\_\_\_**

3.1.1.2 **Please also specify whether they are formal/informal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

3.1.2 **Are there any informal or community based savings options e.g. revolving funds, women savings groups, self help groups, etc., accessible for {refugees}?**

○ Yes ○ No ○ Don’t know

* 1. Technical skills and entrepreneurship support

3.2.1 **Are there any TVET programmes targeting refugees in the displacement area?**

○ Yes ○ No ○ Don’t know.

* + - 1. **If yes, are they sufficient in comparison with the demand?**

○ Yes ○ No ○ Don’t know

* + - 1. **Are they free of charge?**

○ Yes ○ No ○ Don’t know

3.2.2 **Are there any providers of entrepreneurship support services targeting refugees in the displacement area?**

○ Yes ○ No ○ Don’t know

* + - 1. **If yes, are they sufficient in comparison with the demand?**

○ Yes ○ No ○ Don’t know

* + - 1. **Are they free of charge?**

○ Yes ○ No ○ Don’t know

3.2.3 **How are training and entrepreneurship support services linked to market demand in the area?**

* They are linked.
* They are disconnected.
* They provide services on themes useful for employment.
* Other
  1. NGOs/associations/humanitarian actors

3.3.1 **Who are the main humanitarian actors currently supporting refugees in the displacement area? (specify NGOs/associations/humanitarian actors)**

○ List of NGOs, association and humanitarian actors.

* + 1. What are the basic services in the displacement area offered by those actors?

|\_| Shelter. |\_| Nutrition. |\_| School feeding. |\_| Education. |\_| Livelihoods.

|\_| Protection, water. |\_| Hygiene. |\_| Food assistance. |\_| Health.

|\_| Multipurpose cash grant. |\_| Productive assets

3.3.3 **How would you rate the quality' services from 1 to 5?**

Bad | ○ 1 ○ 2 ○ 3 ○ 4 ○ 5| Good

3.3.4 **If you consider the quality inadequate, what are the gaps?**

**(*Throughout this question please assess if there are too few services facilities compared to the caseload, if there are too few actors compared to the caseload, if the services are inappropriate or outdated, or any other gap*)**

3.3.5 **What livelihood strengthening programmes, activities and services - other than Technical and Vocational Trainings and entrepreneurship support - are in place or planned in the displacement area?**

* + 1. **Who do these initiatives target?**

○ displaced populations. ○ host community. ○ other groups.

* 1. Access to information about humanitarian development/assistance

3.4.1 **Do you have de facto access to information related to humanitarian development assistance/available services in host country etc.?** **If yes, please explain the type of information you have access to and by what means?**

* 1. Private investors

3.5.1 **Are you aware of private investors investing in the area to support refugees’ economic inclusion?**

○ Yes ○ No ○ Don’t know. ○ If yes, in which sectors do they invest?

3.5.1.1**Who do these initiatives specifically target?**

○ displaced populations. ○ host community. ○ other groups.

3.5.1.2 **Are you aware of any programmatic partnerships already in place between humanitarian actors and these investors?**

○ Yes ○ No ○ Don’t know. ○ If Yes, what type of partnerships? What do they intend to provide for refugees?

* 1. Local authorities and institutions

3.6.1**What are the main local authorities and institutions active in the displacement areas?**

* What is their roles in relation to livelihood and self-reliance programming?
* Which services do they deliver to refugees?
* What are the terms to fulfil in order to access support?
  1. Employment support services **– explore secondary data sources in the excel file.**
  2. Markets and their functioning

3.8.1 **Are there any accessible physical markets in the displacement area?**

○ Yes ○ No ○ Don’t know

3.8.2 **If yes, could you describe the available markets ? (location, distance from the camp, offer of commodites, etc.)**

3.8.3 **What are the main economic activities and commodities available in the displacement area?**

**(The question should assess the different types of value-chains such as: crops, livestock, fisheries, trade, services)**

* + 1. **Is cash the sole medium of exchange or other systems exist? (Barter system etc)**

○ Yes. ○ No, other systems exist (please specify)

* 1. Social protection schemes and programmes
     1. **Are** there any available national social insurance schemes for refugees?

○ Yes ○ No ○ Don’t know.

○ If yes, what are they and what do they provide to refugees?

○ Are they accessible to all refugees or are there differences? (i.e. access depends on country of origin).

○ What are the conditions of access to the insurance scheme? (Free of charge? Participants pay a contribution to the fund? Etc.)

* + 1. **Are** there any available national social assistance programmes?

○ Yes ○ No ○ Don’t know.

○ If yes, what are they and what do they provide to refugees?

○ Are they accessible to all refugees or are there differences? (i.e. access depends on country of origin) ○ What are the conditions of access?

1. ECONOMIC CHARACTERISTICS
   1. Main **seasonal cycles and fluctuations on livelihood opportunities among displaced/host populations**

4.1.1 **What are the main seasonal livelihoods activities during a typical year?**

***(the list below can be adjusted according to the country of assessment*)**

|\_|Farming. |\_|Livestock. |\_|Sales of secondhand clothes.

|\_|Sales of household provisions. |\_|Other (specify)

4.1.2 **Which of the following events, affect your livelihoods activities?**

|\_| Extreme weather. |\_|Fluctuations. |\_|Seasonal natural disasters.

|\_|Shocks. |\_|Other (specify)

4.1.3 **In this community, is there a specific season in which livelihood opportunities are limited/more limited than usual?**

○ Yes. ○ No. ○ If yes, when?

1. **EXTERNAL INFLUENCING FACTORS**
   1. **Climate shocks and weather conditions affecting displaced people livelihood.**

5.1.1 **In this community, are there weather forecasts/alerts service?**

○ Yes ○ No ○ Don’t know

* + - 1. **If yes, what services are available?**
  1. **Main opportunities/constraints to enhance access to specific livelihood assets among host/displaced populations.**

5.2.1 What are the main opportunities in your displacement area to improve your livelihoods?

5.2.2 What are the challenges that your household faces to improve your livelihood/income?

5.2.3 What assistance do you need to improve your livelihood?

(*The FG moderator should assess whether the assistance is provided in the following modalities: in kind; training; access to finance; mentoring; market information and linkage*s)

* 1. **Agricultural inputs accessibility**

5.3.1 **Does target community have access to sufficient and quality agricultural inputs?**

○ Yes ○ No ○ Don’t know

* + - 1. **If yes, what type of inputs do they have access to?**

|\_| Fertilizer. |\_| Pesticides. |\_| Seeds.

|\_| Tools. |\_| Training. |\_| Machinery.

5.3.2 Are the agricultural inputs subsidized by the local authorities or only available in the market?

5.3.3 Are they mainly imported or internally produced?

5.3.4 Are there any authorities tasked with their quality control?

5.3.5 Are there any cooperatives in the area supplying them?

* + 1. **Is the target community**’s agriculture production prone to crop pests (diseases/insects)?

○ Yes. ○ No. ○ If yes, which disease or pest?

* 1. **Livestock production/use**

5.4.1 **Is there any seasonality in the production of the livestock in the area?**

○ Yes ○ No ○ Don’t know

5.4.1.1 **If yes, please explain**

5.4.3 **Are any veterinary services present in the area?**

○ Yes ○ No ○ Don’t know

5.4.3.1**If yes, please specify what services**

5.4.5 **Are inputs such as fodders, vaccines, etc. sufficiently present in the area?**

○ Yes ○ No ○ Don’t know

* 1. Main external shocks, negative trends and source of hardships affecting access to food and livelihoods **– explore secondary data sources in the excel file.**

# HOUSEHOLD LEVEL QUESTIONS

Data collection methodology: Household Survey

Target groups: households

*The Household level questions in this section must be read in complementarity with the JAF questions reported in the core Household Quantitative Questionnaire. Indeed, the questions in this module complement, with a more specific livelihoods angle, the questions covered in the quantitative household JAF questionnaire on the same topics.*

1. FOOD PRODUCTION
   1. Crop production
      1. *select one:* **Does your household currently grow crops?**

○ Yes ○ No ○ Don’t know

* + - 1. *select multiple:* **What type of crops does your household grow?** *(the types of crops will be adjusted according to the region and county of analysis)*

|\_| Maize |\_| Cassava |\_| Sweet potatoes |\_| Rice |\_| Sorghum

|\_| Tomato |\_| Ground nuts |\_| Sesame |\_| Beans  |\_| pumpkin

|\_| Onions |\_| Wheat |\_| Barley |\_| Legumes |\_| Alfalfa

|\_| Clover |\_| Vegetables |\_| Other.

* + - * 1. *text:* **if other, please specify**.
        2. *select one:* **What is the main purpose of crop growing?**

○ Own Consumption ○ For sale ○ For both own consumption and sale

1. ASSET OWNERSHIP & PRODUCTIVITY
   1. Access to land for productive purposes
      1. *select one:* **If your household access land for agricultural purposes, what is the size of this land?**

○ Less than 0.5 ha ○ 0.5 – 1 ha ○ 1 – 2 ha ○ 2 – 3 ha ○ More than 3 ha

* + - 1. *select one:* **Compared with the past agricultural season, is the surface area your household cultivated in this agricultural season bigger, equal, or smaller?**

○ Bigger ○ Equal ○ Smaller

* + - 1. *select one:* **In case of land not owned, is there any duration specified by the owner for which your household will have access to the plot?**

○ Yes ○ No

* + - * 1. *text:* **If yes, please specify the period**.
  1. Household use of assets in practice
     1. *select one:* **If your household has productive assets, are there any challenge in using them effectively?**

○ Yes ○ No ○ Don’t know

* + 1. *select multiple:* **If yes, what type of challenges?**

|\_| Lack of skills to use the assets.

|\_|Lack of money to use and maintain the assets.

|\_|Other

* + - 1. *text:* **If Other, please specify the challenges**.
  1. Agriculture inputs
     1. *select multiple:* **Does your household have access to sufficient and quality agricultural inputs?**

|\_| fertilizer |\_|pesticides |\_| quality seeds |\_|tools |\_|training |\_|None

* + 1. *select multiple:* **Which of the inputs above are available in the markets?**

1. |\_| fertilizer |\_|pesticides |\_| quality seeds |\_|tools |\_|training |\_|None
   * 1. *select multiple:* **Which of the inputs above are subsidized by the local authorities?**
2. |\_| fertilizer |\_|pesticides |\_| quality seeds |\_|tools |\_|training |\_|None
   * 1. *select one:* **During last 12 months, did your household use improved/certified seeds on your plots/farms?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **During last 12 months, did your household use chemical fertilizers on your plots/farms?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **Did your household use manuring (organic) or composting on your plots/farms?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **Did your household use pesticides (including herbicides and insecticides) on your plots/farms?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **Did your household use hand tools on your plots/farms?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **Does your household have access to machinery through private sector (service provider) or cooperatives?**

○ Yes ○ No ○ Don’t know

* 1. Livestock production/use
     1. *select one:* **Did your household use any veterinary services in the last year?**

○ Yes ○ No ○ Don’t know

* + 1. *select multiple:* **If No, why?**

|\_| because they are not available. |\_|because they are too expensive

|\_| because you don't need them |\_| other.

* + - 1. *text:* **If other, please specify.**
    1. *select one:* **Have your household bought or sold any livestock in local markets in the past year?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **Is there any recurrent livestock disease in the area?**

○ Yes ○ No ○ Don't know

1. ACCESS TO SERVICES
   1. Access to an active bank account with a financial service provider
      1. *select one:* **How many financial operations/transactions have your household done in the last 30 days across all members?**

|\_| Zero |\_|1-5 transactions |\_| 6 transactions or more |\_|Don’t know |\_|Refuse to response

* + 1. *select one:* **How far is the place where your household members access financial services from your residence?** (The most used one)

|\_|walking distance |\_| not walking distance |\_| Don’t know

* 1. Access to affordable credit
     1. *select one:* **How many loans (formal and informal) do household's members currently have?**

|\_|None |\_|One - 2-5 |\_|more than 5 |\_| Don't know |\_| refuse to respond

* + 1. *select one:* **Do you know the cost/interest charged on all of your household loans?**

○ Yes ○ No ○ cost/Interest is not charged

* + 1. *select one:* **With which frequency the loan must be repaid?** (In case of multiple loans, consider the loan with the largest amount)

|\_| daily basis |\_|weekly basis |\_| bi-weekly |\_| monthly

* + 1. *select one:* **Is there any grace period in case of problems in reimbursement for any of the loans?**

○ Yes ○ No ○ Don’t know

* + - 1. *text:* **If answer is Yes, please specify the reasons.**
  1. Mobile payments **– explore secondary data sources in the excel file.**
  2. Savings

***Begin repeat section****: Repeat the following questions for each member of the household (Hint: starting with the head of the household, continuing with the respondent and following with the rest of the members.)*

* + 1. *select\_one:* **In a typical month, about how many times is money deposited in your personal account?**

|\_| Zero |\_|1-5 times |\_|6 times or more |\_|Don’t know |\_| Refuse to response

***End repeat section.***

* 1. Remittances
     1. select multiple: **If your household receive remittances, what is the type of transfer for the remittances you receive?**

|\_|Bank transfer |\_|Money transfer companies (Western Union, Money gram etc.)

|\_|In person |\_| Post Office |\_|Other |\_|None

* + - 1. *select one:* **How often does your household receive them?**

|\_| Monthly |\_| Every two months |\_| Every six months

|\_| Other |\_|Remittances are not regular

* 1. Access to employment **– explore secondary data sources in the excel file.**
     1. *select one:* **Does at least one members of your household usually have access to job offers available in the area?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **Has at least one member of your household ever refused a job offer?**

○ Yes ○ No ○ Don’t know

* + - 1. *select one:* **If yes, why?**

|\_| Because the position was very low level. |\_|Because the salary was too low.

|\_|Because of the distance from the employment. |\_|Other (specify)

* + - * 1. *select one:* **If Other, please specify?**
    1. *select one:* **Does at least one member of your household usually have access to career counselling and job placement services?**

○ Yes ○ No Don’t know

* + 1. *select\_one:* **Does at least one household member have qualifications or skills that are not being used for income generation?**

○ Yes ○ No Don’t know

8.6.4.1 *text:* **If yes, why and in which sectors specifically?**

* 1. Access to market
     1. *select one:* **What kind of markets are present in the displacement area?**

|\_|agriculture related. |\_|services. |\_| trade. |\_|other.

* + 1. *select one:* **In the past 30 days, was your household able to find the food and non-food items wanted in the markets/shops?**

○ Yes ○ No ○ Don’t know

* 1. Access to training/business capacity building/financial literacy
     1. *select one:* **Following the training, have any member of your household received any business set up support?**

○ Yes ○ No ○ Don’t know

* + 1. *select multiple:* **If yes, what kind of support?**

|\_|Business start-up financial grant. |\_|Start-up kit for self-employment.  
|\_| Business development skills training.

* 1. Access to social protection **– explore secondary data sources in the excel file.**

1. ECONOMIC PLANS
   1. **Household economic long-term plans** 
      1. *select multiple:* **How does your household plan to earn incomes in the next 12 months?**

|\_| Agricultural production and sale of crops.

|\_| Casual work (gain-gain) |\_| Breeding/ sale of animals.

|\_| Small business / Crafts and sale. |\_|Developing your business and hiring new employees.

|\_| Sale of firewood, charcoal. |\_|Retirement/pensions.

|\_| Salary (except cash for work benefit). |\_| Fishing and aquaculture. |\_|Mining.

|\_| Begging. |\_| Other.

* + - 1. *text:* **If other, please specify?**
    1. *select one****:* Does your household plan to continue your income-generating activities in the next 12 months?**

○ Yes ○ No ○ Don’t know

* + 1. *select one:* **Does any of your household members plan to set-up a new economic activity in the next 12 months?**

○ Yes ○ No ○ Don’t know

* + - 1. *text:* **If yes, what’s the business idea?**

1. CHALLENGES AND FEARS
   1. Safety and risks **– explore secondary data sources in the excel file.**